



Coordinating Overview and Scrutiny Group

A meeting of the Coordinating Overview and Scrutiny Group will be held at the on Wednesday 30 November 2022 at 5.30 pm

Agenda

1.	Apologies for Absence and Notification of Substitute Members
2.	Declarations of Interest Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
3.	Minutes (Pages 5 - 8) To confirm the Minutes of the meeting of the Committee held on 18 July 2022.
4.	Chair's Announcements To receive communications from the Chair.
5.	Leader of the Council Discussion with the Leader of the Council
6.	Overview and Scrutiny Committee Work Programmes (Pages 9 - 36) The Coordinating Group to discuss the Work Programmes and highlight forthcoming work
7.	Urgent Business The Chairman to advise whether they have agreed to any items of urgent business being admitted to the agenda.

8.	Exclusion of Press and Public None identified

Catherine Whitehead
Proper Officer
22 November 2022

Coordinating Overview and Scrutiny Group Members:

Councillor Dermot Bambridge	Councillor Karen Cooper
Councillor Jo Gilford	Councillor Andrew Grant
Councillor Rosie Herring	Councillor Ian McCord

Information about this Agenda

Apologies for Absence

Apologies for absence and the appointment of substitute Members should be notified to democraticservices@westnorthants.gov.uk prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

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Queries Regarding this Agenda

If you have any queries about this agenda please contact Richard Woods, Democratic Services via the following:

Tel: 01327 322043

Email: democraticservices@westnorthants.gov.uk

Or by writing to:

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One Angel Square
Angel Street
Northampton
NN1 1ED

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Co-ordinating Overview and Scrutiny Group

Minutes of a meeting of the Co-ordinating Overview and Scrutiny Group held virtually via Zoom - Live on YouTube on Monday 18 July 2022 at 6.00pm
<https://www.youtube.com/channel/UCDyc2cNcl19OvcGOCuZDTBQ>

Present	Councillor Andrew Grant (Chair) Councillor Dermot Bambridge Councillor Jo Gilford Councillor Rosie Herring Councillor Ian McCord
Apologies for Absence:	Councillor Karen Cooper
Officers	Paul Everard, Planning Policy & Heritage Manager Tracy Tiff, Deputy Democratic Services Manager James Edmunds, Assistant Manager Democratic Services Maisie McInnes, Democratic Services Officer

8. **Declarations of Interest**

There were none.

9. **Minutes**

The minutes of the previous meeting held on 25 May 2022 were agreed as a true record of the meeting.

10. **Chair's Announcements**

There were none.

11. **Waste Management Contract - Joint Scrutiny**

At the Chair's invitation, Councillor McCord introduced the item and explained that the Waste Management Contract had been added to the work programme at the recent meeting of Corporate Overview and Scrutiny Committee following concerns around the current waste contract and the need to provide value for money for residents.

Members felt that South Northants provided a prestigious service, Daventry had issues with different collection days and there were issues with waste collection in Northampton. Members expressed concerns regarding litter and fly tipping which were on the increase in West Northants. Members discussed the differences between the urban and rural villages and felt there should be a process of harmonising metrics as there needed to be new expectations set as in villages

collection times would take longer, as it would include travelling to the village rather than street to street collection.

Members hoped that in the period before the new waste contract, scrutiny and officers could use the opportunity to get ahead and see what harmonisation would look like and understand what recycling will look like in the future; the cost of delivering services and how to make services more efficient; the effectiveness of the 123 system and alternate week system; and consider the use of electric plant vehicles.

It was felt that this could be a joint Scrutiny review and Place OSC, would at its next meeting consider a request from Corporate OSC to undertake joint scrutiny with Corporate OSC of the Waste Management Contract.

12. **Highways and Transport Contract**

At the Chair's invitation the Deputy Democratic Services Manager introduced the item and explained that the Highways and Transport Contract would be a joint scrutiny exercise between Place and Corporate Overview and Scrutiny Committees led by Councillor Bambridge and Councillor McCord. They were currently trying to get 5 members from each committee to join the task and finish group and once members were in place, this would be scoped to give the task and finish group its focus and objectives.

Members discussed the interest from members at each committee and the need to give the task and finish group to look at specific areas such as pothole carriageway repairs, gulleys and flooding, winter gritting service. Members felt that the task and finish group needed to involve parish councils and members of the public and solve issues relating to potholes. Members felt that with the future of electric vehicles, road infrastructure needed to be investigated with EV charging points needed for electric vehicles.

The Chair concluded that this would be a great opportunity for scrutiny to review and present their case. The Chair thanked the Deputy Democratic Services Manager who would arrange the Highways and Transport contract task and finish group and take things forward.

13. **Review of OSC Committee Work Plans**

The Chair of Corporate Overview & Scrutiny provided an update on the committee work programme. He explained that the Annual report and People Strategy had been done, and he was looking forward to the Children's Trust Budget as it was an interesting topic, and Councillor Herring would pick up the Care aspect of the Children's Trust. In the Autumn, Corporate OSC would begin reviewing the 2023/2024 budget. There would also be work on Asset Management and Social Values.

The Chair of People Overview and Scrutiny presented the People work programme and summarised that with the new directorate Communities and Opportunities, there would be an opportunity to review contracts and delivery plans. Another item on the

work programme linked with the Children's Trust, at the last committee meeting there was a review of the Children's Trust and members were concerned that the service was steady, but they were not making significant improvements. One example of this was that only 43% of children taken into care received a health check within a month, members were concerned that their health should be assessed quicker, and this percentage should be higher. Topics of upcoming scrutiny on the People work programme included integrated care systems, schools, sports and leisure needs, anti-poverty strategy and homeless strategy.

The Assistant Manager Democratic Services added that People Overview and Scrutiny had reviewed a draft housing strategy back in March and the committee were keen to do pre-decision scrutiny on this topic in the future when it had the capacity to do so. People Scrutiny were also looking to do a workshop style session in August to fit in with the timescale of the development of the strategy, as well as a site visit for the Vulcan hub on 9 August.

The Chair of Place Overview and Scrutiny presented the Place work programme and summarised that Highways and Transport was an upcoming topic as discussed at the meeting earlier, and the levelling up fund had been called in at the last committee meeting. He explained that the tree policy task and finish group had concluded, and their draft report was being reviewed and would be published shortly and the final report would be brought to the next committee meeting. The Northampton town plan and waste strategy would also be discussed at the next meeting. There was also an active travel oversight group that was underway, and the committee would receive reports on crime and disorder, flooding, fly tipping and libraries next year.

At the Chair's invitation, the Deputy Democratic Services Manager then invited the Planning Policy and Heritage Manager to provide an update to members on the Northampton Local Plan part 2 consultation. He explained that the plan had been submitted to the inspector and planning would consult with the public and report back to scrutiny before inspectors write their final report. He explained that as detailed in the constitution, there was a requirement that the Chairs of scrutiny were informed so they could provide input during the process. The Planning Policy and Heritage Manager had circulated an email to members outside of the meeting with links to the reports provided to the Planning Policy sub-committee in June.

Members discussed the Northampton Local Plan and felt that they would be best placed to review the feedback at the end of the consultation and then they can scrutinise the revised version. Members felt there was no place at present for scrutiny to add value as the decision was ultimately in the hands of the inspectors who would deliberate the plan and form their own view which would be fed back to the Council. Members asked the Planning Policy and Heritage Manager for a timescale. The Planning Policy and Heritage Manager explained that a report would be brought to Planning Policy in October with the view that it would go to Full Council in November, however this was on the condition that the inspectors had finalised their report in time.

The Chair thanked members and officers for their contributions and concluded the meeting.

14. **Urgent Business**

The meeting closed at 7.20 pm

Chair: _____

Date: _____

	Topic identified and scheduled
	Topic identified but not yet scheduled
	Topic completed

Title	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Pay and Grading Review	To provide scrutiny input to the Pay and Grading Review	16 January 2023	Cabinet Member for HR & Corporate Services Executive Director – Corporate Services and Assistant Director – Human Resources	No - Whole Committee	The Committee to provide scrutiny input into the Pay and Grading Review
Revenues and Benefits Performance Update Page 9	The Committee to receive and review the performance of the Council’s Revenues and Benefits Service.	16 January 2023	Cabinet Member for Finance Executive Director for Finance and Assistant Director for Revenues and Benefits	No – whole Committee	The Committee to receive and review the performance of the Council’s Revenues and Benefits Service. Agenda Item 6

Budget Scrutiny	The Committee to confirm its budget scrutiny process and undertake budget scrutiny of the Council's budget 2023/24	<p>12 October 2022 – The Committee to consider its budget scrutiny process</p> <p>Budget Scrutiny to continue over a number of meetings:</p> <p>7 November 2022 - Children's Trust Budget</p>	Executive Director for Finance	No	The Committee to confirm its budget scrutiny process and undertake budget scrutiny of the Council's budget 2023/24
Treasury Management	To scrutinise treasury management focusing on efficiencies – forward looking	<p>15 March 2022 – The Committee to set up a Task and Finish Group to undertake this scrutiny activity</p> <p>Prior to the setting up of the Task and Finish Group a briefing will be scheduled on Treasury management that will provide important information to Councillors. ACTIONED.</p> <p>The Task and Finish Group commenced its work in June 2022</p> <p>4 July 2022 - The Task and Finish Group presented its scope (Terms of reference) for consideration by the Committee. Actioned</p> <p>16 January 2023 – The Chair of the Task and Finish Group to present the final report to the Committee.</p>	Cabinet Member for Finance Executive Director for Finance	Yes	<p>A Task and Finish Group will carry out a review.</p> <p>The Task and Finish Group commenced in June 2022 and presented its scope to the meeting of the committee on 4 July 2022</p>

Modernising Systems	The Committee to receive information regarding systems at the Council and to consider their value for money	15 March 2022 - A report to the Committee providing background information, to assist the committee in deciding how it will undertake scrutiny activity Modernising Systems Inquiry day(s) have been programmed from September 2022 onwards Reports to Committee November 2022 onwards	Cabinet Member for Finance Executive Director - Corporate	To be confirmed	The meeting on 15 March 2022 comprised a comprehensive question and answer session (Scrutiny Inquiry) to inform a potential scrutiny review.
Quarterly Budget Monitoring Reports	The Committee to receive regular budget monitoring reports at its meetings	12 October 2022 16 January 2023	Cabinet Member for Finance Executive Director for Finance	No	To receive a quarterly budget monitoring report which will inform the budget scrutiny role of this Committee.
Quarterly reports on the MTFP	The Committee to receive regular MTFP monitoring reports at its meetings	12 October 2022 16 January 2023	Cabinet Member for Finance Executive Director for Finance	No	To receive a quarterly budget MTFP report which will inform the budget scrutiny role of this Committee.

Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	12 October 2022 16 January 2023	Cabinet Member for Finance Executive Director for Finance	No	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny
Performance Management Scrutiny	The Committee to undertake Performance Management Scrutiny	12 October 2022 16 January 2023 6 March	Executive Director Finance and relevant Cabinet Members dependent upon the key performance indicator to be reviewed	No	The Committee will consider the performance monitoring report and undertake performance management scrutiny of specific indicators at these meetings.
Revenues and Benefits Performance Management Scrutiny	The Committee to undertake performance management scrutiny – Revenues and Benefits	7 November 2022	Assistant Director – Revenues and Benefits Cabinet Member for Finance	No	The Committee to undertake performance management scrutiny – Revenues and Benefits

The Children's Trust Budget	The Committee to receive a briefing on the Children's Trust budget	<p>15 September 2021 actioned</p> <p>7 November 2022 - Budget Scrutiny</p> <p>Further meeting TBC To consider the Business Plan for the Children's Trust</p>	Cabinet Member for Finance Executive Director for Finance	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee received a briefing on the Children's Trust Budget at its September 2021 meeting and resolved to receive the business plan for scrutiny input at a future meeting
Asset Management	To undertake scrutiny activity of asset management	<p>15 March 2022 - The Committee to set up a Task and Finish Group to undertake this scrutiny activity Actioned</p> <p>A presentation to be given to the Committee at its meeting 10 May 2022 and from there the Committee will consider Scrutiny work into this issue. - Actioned</p> <p>Date to be confirmed: The Sustainability Working Group is asked to report back to a future meeting regarding the alignment of workstreams around the development of the new Asset Management Plan to the Corporate Plan and the Council's commitment to carbon neutrality.</p>	Cabinet Member for Finance Executive Director for Place	To be confirmed	It was resolved that the Sustainability Working Group is asked to report back to a future meeting regarding the alignment of workstreams around the development of the new Asset Management Plan to the Corporate Plan and the Council's commitment to carbon neutrality.
Transformation Projects	The Committee to review transformation projects: Definition of the Transformation Projects Spend on transformation Savings	Meeting dates in 2022 to be confirmed	Director – Transformation Relevant Cabinet Member(s)	No	

Social Values Act 2013	The Committee to receive a briefing on the Social Values Act 2013	15 September 2021 - 15 March 2022 – Further information to be provided to the Committee, and the representative leading on social value to be invited to address the Committee Actioned	To be determined	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee to receive a briefing on the Social Values Act 2013 and the procurement of contracts, contract management and social value to enable Members to decide on how it will undertake further scrutiny activity on that topic.
Expenses Policy	To review the Council's expenses policy	4 July 2022 – The Task and Finish Group presented its scope (Terms of reference) for consideration by the Committee. ACTIONED 12 October 2022 - The Chair of the Task and Finish Group to present the report of the Expenses Policy Task and Finish Group to the Committee Actioned	Cabinet Member for Finance Executive Director for Finance	Yes	A Task and Finish Group will carry out a short sharp review. This Task and Finish Group held its inaugural meeting on 20 June 2022. 12 October 2022 Chair of the Task and Finish Group to present the report of the Expenses Policy Task and
Contract management and procurement	To receive a presentation on contract monitoring and procurement and the links into Social Value	15 September 2021 Actioned	Executive Director Finance and Head of Procurement	No	Highlighted at the first meeting as an area of interest with particular reference to social value The Committee noted the presentation with a view to it being background information in respect of any future work on Social

Work Programming Event	The Committee to confirm the date for its Work Programming event	15 September 2021 Actioned	Executive Director for Finance Cabinet Members to be invited to the work programme event	No	COMPLETED Taken place
People Strategy	To provide scrutiny input to the 50 key actions contained within the People Strategy	10 May 2022 4 July 2022	Cabinet Member for HR & Corporate Services Executive Director – Corporate Services and Assistant Director – Human Resources	No - Whole Committee	The Committee to provide scrutiny input into the People Strategy
Overview and Scrutiny Annual Report 2021/2022	The Committee to consider its Annual Report 2021/2022 for submission to full Council for information	4 July 2022	The Chair of the Corporate Scrutiny Committee	No	The Committee approved the Annual Report 2021/2022 for submission to full Council at its September 2022 meeting

Schools Budgets	To receive a briefing on the way schools need funding and how this is calculated	15 November 2021 Actioned	Cabinet Member for Finance Executive Director for Finance	Not at the meeting on 15 November 2021, The Committee may consider setting up a Task and Finish Group to undertake a review of school's budgets	The meeting on 15 November 2021 will comprise a comprehensive question and answer session (Scrutiny Inquiry) to inform a potential scrutiny review. The Committee noted the presentation and agreed that Cllrs Aziz and Traasiewicz attend all
Draft West Northamptonshire Council budget 2022-2023	To provide scrutiny input into the draft budget	15 November 2021 – briefing on the budget process was provided Actioned 12 January 2022; and further additional meetings of the Committee to be scheduled as required.	Cabinet Member for Finance Executive Director for Finance	To be confirmed	Budget scrutiny is a key role of this Committee. The Committee could decide on which budgets it would scrutinise in-depth at a later meeting (to be set)

Potential cross-cutting themes for the Scrutiny Committees

Topic	Proposed purpose	Committees to be involved in this review	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Highways Contract	The Committee, together with Place Overview and Scrutiny Committee to undertake pre-decision scrutiny of the highways contract	Corporate and Place Overview and Scrutiny Committees Place OSC - 18 October 2022 Corporate OSC - & November 2022	To be confirmed	To be confirmed	Meeting of Place OSC on 28 June 2022, with Corporate OSC to undertake joint Scrutiny of this item October meetings of Place OSC and Corporate OSC to consider the content of the scope of this joint review

Major Contracts and Capital Contracts	The Committee together with Place and People Scrutiny Committees to undertake scrutiny of major contracts of the Council including the Children’s Trust	Corporate, People and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	
Housing	The Committee, together with Place Overview and Scrutiny Committee to undertake scrutiny activity of the housing costs and social value	Corporate and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	

Corporate Overview and Scrutiny Committee meeting dates in 2022/23

- 16 January 2023
- 6 March

Development of Overview and Scrutiny work programmes for 2022/23

NB: The Co-ordinating Overview and Scrutiny Group considered the process to be used to develop Overview and Scrutiny work programmes at a meeting on 25 May 2022. The Group agreed that rather than go out to public consultation about suggestions for scrutiny topics as in 2021/22 it could be more useful to consider a survey of residents’ views about Council services. This would enable areas to be identified where Overview and Scrutiny might help to alleviate issues. The Group also agreed that Cabinet Members should be asked to provide details of forthcoming issues within their portfolios that might be subject to pre-decision scrutiny. The chairs of the three Overview and Scrutiny committees have written to the Leader of the Council to progress these matters.

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West Northamptonshire Council

Place Overview and Scrutiny Work Programme 2022-2023

	Topic identified and scheduled
	Topic identified but not yet scheduled
	Topic completed

Item suggested for inclusion on the Place Overview and Scrutiny Work Programme for the Committee's consideration

Topic	Proposed purpose	Date of meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Committee's comments
Communities and Opportunities Directorate	The Committee to receive a presentation regarding the Communities and Opportunities Directorate and how Place Overview and Scrutiny Committee can have an input into its work.	date: 17 May 2022 date: 5 December 2022	Director for Communities and Opportunities	TBC	
Northampton Town Plan (planning and growth including other main town progress /Review		31 January 2022 (taken place) Update to the Committee at its meeting on 5 December 2022- M&S and BHS Development	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	The Committee to consider setting up a Task and Finish Group to undertake a review of congestion, including parking and incorporating consideration of air quality and options for sustainable transport / active travel	Update: An update on the progress of the Northampton Town Plan would be brought to the Committee in July 2022. (Meeting 12 September 2022)
Highways Contract to include economies of scale	To have an overview, within the constraints of the contract.	31 August 2021 (taken place) The Committee to consider the content of the scope of the Joint Scrutiny Review 18 October 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	A Joint Task and Finish Group with Corp OSC to look at the Highways contract	A joint Highways Oversight Group with Corporate OSC is being convened.

		<p>meeting - Oversight Group to be convened</p> <p>The Oversight Group will report to the Committee: TBC</p>			
WNC waste strategy And Waste management Contracts	The Committee to set up an Oversight Group to look over various waste issues. The Group would begin to meet after September 2022 onwards.	date: 18 October 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	Yes, a Cross Party Oversight Group will be set up with Cabinet and OSC members - A cabinet Group	
Active Travel	To provide scrutiny input to enable WNC to progress its plans for active travel	29 March 2022 (taken place) The Oversight Group will provide further information to the meetings of the Committee – to be scheduled	Cabinet Member for Environment, Transport, Highways and Waste Executive Director for Place, Economy and Environment	Yes, this work would take around 6- 12 months.	Information gathering to be provided to the Committee at its meeting on 29 March 2022 and a Task and Finish Group to be inaugurated. Councillor Bagott- Webb to Chair.
Crime and Disorder Scrutiny	The Committee to receive a performance report from the Chair of the Community Safety Partnership (CSP)	26 January 2022 (taken place) 13 February 2023	Chair of the Community Safety Partnership and Cabinet Member for Community Safety & Engagement, and Regulatory Services Executive Director for Place, Economy and Environment		To receive a report from the Chair of the CSP each year.
Flood Risk Management	The Committee to undertake scrutiny of the Flood Risk Management Strategy	31 January 2022 (taken place) 13 February 2023	Executive Director for Place, Economy and Environment		To include information how West Northamptonshire Council works with Homes England

			Cabinet Member for Environment, Transport, Highways and Waste		
Fly tipping	To provide scrutiny input into the draft fly-tipping policy that will aim to harmonise cleansing standards across WNC & boost enforcement action	29 March 2022 (taken place) 18 April 2023 - The Committee to receive information on progress on actions outlined in the action Plan	Cabinet Member for Environment, Transport, Highways and Waste Executive Director for Place, Economy and Environment	The Committee to receive the draft fly-tipping policy for scrutiny input.	The Committee could consider the reporting mechanisms, clearance and enforcement when providing input Completed 2/3/22 18/4/23 The Committee to receive information on progress on actions outlined in the action Plan
Items to be scheduled					
Libraries	The Cabinet Member and Assistant Director to provide a briefing to the Committee on the Council's policy regarding libraries	date: 17 May 2022 completed Further report to be received at a later meeting: Date TBC	Executive Director for Place, Economy and Environment and Cabinet Member for Housing, Culture and Leisure	TBC	From the briefing the Committee will decide how it can undertake scrutiny activity into this topic
Sustainability Strategy	To provide Scrutiny input into the Sustainability Strategy	To be confirmed	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed	
West Northamptonshire Travel/Infrastructure Strategy	To provide scrutiny input into the Strategy, including footpath and cycleways, timescales and funding	To be confirmed	Leader of the Council Cabinet Member for Economic Development, Town Centre Regeneration and Growth	To be confirmed	

			Executive Director for Place, Economy and Environment		
Assets Strategy	To provide scrutiny input into the Assets Strategy	To be confirmed	Leader of the Council – Cabinet Member for Strategic Planning, Built Environment & Rural Affairs Executive Director for Place, Economy and Environment	To be confirmed	
Economic Strategy	The Committee to consider the Council’s Economic Strategy	To be confirmed	Leader of the Council Cabinet Member for Economic Development, Town Centre Regeneration and Growth Executive Director for Place, Economy and Environment	To be confirmed	
The Council’s Carbon Programme	The Committee to review the Council’s Carbon Programme	To be confirmed	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed	It is Important that the Carbon programme does not conflict with air quality – low emissions approach favoured. The Committee may want to consider an ‘internal’ carbon review and separately an ‘external’ review The internal review would concentrate on buildings, fleet, WNC-own energy, procurement and (probably) ICT.

Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	To be confirmed	Executive Director for Place, Economy and Environment	No	Performance Monitoring Reports will be taken from the Cabinet agenda for Place Scrutiny to consider
Performance Management Scrutiny	The Committee to undertake Performance Management Scrutiny	To be confirmed	Executive Director for Place, Economy and Environment and relevant Cabinet Members dependent upon the key performance indicator to be reviewed	No	
Broadband Contract	To monitor and review the broadband contract	To be confirmed	Executive Director for Place, Economy and Environment Cabinet Member for Strategic Planning, Built Environment & Rural Affairs		
COMPLETED ITEMS					
St James Bus Lane	To scrutinise the decision to make the St James bus lane 24/7 enforcement with CCTV	Councillor Julie Davenport, Place Committee Member	Cabinet Member for Environment, Transport, Highways and Waste Executive Director for Place, Economy and Environment	No	COMPLETE. No further action – Committee agreed this item would not be included onto its Work Programme 2021/22
Proposed development – Northampton	To provide scrutiny input into the proposed development - Northampton railway car park	Councillor Danielle Stone	Cabinet Member for Environment, Transport, Highways and Waste	No	COMPLETE No further action – The Committee agreed that this

railway station car park			Executive Director for Place, Economy and Environment		issue would be covered in an agenda item at the meeting on 31 January 2022 and Councillor Stone be invited to attend for this item.
North West Relief Road	To review the funding gap for the project. To monitor the current processes including quality and change	31 August 2021	Cabinet Member for Environment, Transport, Highways and Waste Executive Director for Place, Economy and Environment	No	COMPLETE
Work Programming Event	The Committee to confirm the date for its Work Programming event	31 August 2021	Executive Director for Place, Economy and Environment Leader (and Cabinet Member for Strategy) Cabinet Member for Economic Development, Town Centre Regeneration and Growth Cabinet Member for Housing, Culture and Leisure Cabinet Member for Environment, Transport, Highways and Waste Cabinet Member for Strategic Planning, Built Environment & Rural Affairs	No	COMPLETE Work Programme for 2021/2022 finalised
Farthinghoe Bypass	To receive an update on the Farthinghoe Bypass for Scrutiny input.	26 January 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste		COMPLETE

NPH/WNC - responsibility for environmental issues	The Committee to consider and provide scrutiny input into the issues with responsibility of grass cutting and rubbish clearing	People Overview and Scrutiny Committee	Executive Director for Place, Economy and Environment and Cabinet Member for Housing, Culture and Leisure	TBC	COMPLETE The Committee resolved not to include this item onto its work programme
Overview and Scrutiny Annual Report 2021/2022	The Committee to consider its Annual Report for 2021/2022 for submission to full Council	Approved by the Committee	The Chair of Place Overview and Scrutiny Committee	No	COMPLETE Annual report submitted to full Council on 29 September 2022
The Council's Tree Policy	To provide Scrutiny input into the Council's draft Tree Policy for West Northamptonshire Regular updates to be provided to the Committee by the Chair of the Task and Finish Group	31 August 2021 – A Task and Finish Group has been set up and will conclude its review in May 2022 To report to the meeting of the Committee: 18 October 2022 - reported Tree Policy Report to be considered by Cabinet at its meeting on 8 November 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	Yes	Task and Finish Group set up and due to complete its review in June 2022 The Committee to provide Scrutiny input into the Council's draft Tree Policy for West Northamptonshire.

Schedule of meetings Place Overview and Scrutiny Committee

- 5 December 2022
- 13 February 2023
- 18 April

Development of Overview and Scrutiny work programmes for 2022/23

NB: The Co-ordinating Overview and Scrutiny Group considered the process to be used to develop Overview and Scrutiny work programmes at a meeting on 25 May 2022. The Group agreed that rather than go out to public consultation about suggestions for scrutiny topics as in 2021/22 it could be more useful to consider a survey of residents' views about Council services. This would enable areas to be identified where Overview and Scrutiny might help to alleviate issues. The Group also agreed that Cabinet Members should be asked to provide details of forthcoming issues within their portfolios that might be subject to pre-decision scrutiny. The chairs of the three Overview and Scrutiny committees have written to the Leader of the Council to progress these matters.

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West Northamptonshire Council

People Overview and Scrutiny Committee Work Programme

	Topic identified and scheduled
	Topic identified but not yet scheduled
	Topic completed

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Integrated Care across Northamptonshire (iCAN)	The Committee to scrutinise progress made with the development of iCAN and the position on key risk factors.	21 September 2021 – A task and finish panel has been set up and will conclude its review in 2022/23	Executive Director People Services	Yes	The task and finish panel will meet 6 times from January 2022 to April 2023, aligned to iCAN contract gateway review points, to scrutinise delivery of iCAN programme outcomes.
Special educational needs and disability (SEND) support	The Committee to consider an update on the development of SEND support, to include performance against the timescale for completing Education, Health and Care Plan assessments.	21 November 2022	Executive Director People Services Assistant Director Education Cabinet Member for Children, Families and Education	Yes	A scoping meeting will be held to develop the proposed scope and key lines of enquiry for the scrutiny review.
Housing Allocation Policy	The Committee to consider the Housing Allocation policy for West Northamptonshire.	8 December 2022	Director of Communities and Opportunities	No	
Development of Integrated Care Northamptonshire	The Committee to consider an update on the development of the Integrated Care System in Northamptonshire.	8 December 2022	Executive Director People Services Cabinet Member for Adult Care, Wellbeing and Health Integration	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Task and finish scrutiny review: child and adolescent mental health and the risk of self-harm	To approve the final report of the scrutiny review.	21 February 2023	NA	Yes	The timing of this item has had to be changed from 8 December 2022 to reflect the need to reschedule the final task and finish panel meeting in November / December 2022.
School performance	The Committee to invite the Regional Director to discuss school performance in relation to academy schools in West Northamptonshire.	21 February 2023	Executive Director People Services Assistant Director Education Cabinet Member for Children, Families and Education	No	The Committee sought to schedule this topic in 2022 but the Regional Director (the title that replaced Regional Schools Commissioner in mid-2022) was not able to attend on scheduled meeting dates. This matter was pursued again in September 2022. The Regional Director has proposed to attend in February 2023 as this will be after the publication of performance data on the 2021/22 academic year.
Debt and Money Advice Transformation Project	The Committee to provide scrutiny input into the development and delivery of the transformation project.	To be confirmed – potentially 21 February 2023	Director of Communities and Opportunities	No	The Committee agreed at its meeting on 21 June 2022 to add the Transformation Project to the work programme to allow further scrutiny in future.

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Healthwatch West Northamptonshire work in 2021/22	The Committee to invite Healthwatch West Northamptonshire to give an overview of issues identified through its work in 2021/22.	To be confirmed	Healthwatch West Northamptonshire representatives	No	The Committee proposed to scrutinise this topic on 25 April 2022. Healthwatch Northamptonshire (HWN) advised that it could be best scheduled following publication of HWN's Annual Report for 2021/22 on 30 June 2022. The Committee may now wish to schedule an item early in 2023/24 on HWN's Annual Report for 2022/13.
Communities & Opportunities Directorate key contracts and delivery plans	The Committee to consider the Directorate's key contracts and associated delivery plans	To be confirmed	Director of Communities and Opportunities	No	
West Northamptonshire Anti-Poverty Strategy	The Committee to scrutinise the outcomes delivered by the Anti-Poverty Strategy in the first year after it is adopted.	To be confirmed – subject to the timing of the Anti-Poverty Strategy Annual Report.	Executive Director People Services Cabinet Member for Adult Care, Wellbeing and Health Integration	No	The Committee will seek to scrutinise the substance of the Annual Report two months before it is presented to Full Council.
Provision of free broadband to young people leaving local authority care.	The Committee to provide scrutiny input into the potential development of proposals by West Northamptonshire Council.	To be confirmed	Cabinet Member for Children, Families and Education	To be confirmed	The Full Council meeting on 23 September 2021 referred a motion on this topic to the Committee, to consider the issues involved.

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Rough sleeping	The Committee to provide scrutiny input on responses to rough sleeping in West Northamptonshire.	To be confirmed	Director of Communities and Opportunities Cabinet Member for Housing, Culture and Leisure	To be confirmed	The Committee has identified the following potential focus areas for scrutiny: <ul style="list-style-type: none"> the potential to continue to apply the principles of the 'everyone in' approach used during the COVID-19 pandemic severe weather shelter provision.
Support for people living with dementia	The Committee to scrutinise how well people living with dementia are supported in West Northamptonshire.	To be confirmed	Executive Director People Services Cabinet Member for Adult Care, Wellbeing and Health Integration	To be confirmed	The Committee has identified that work on this topic might take as a starting point the response to the Northampton Borough Council scrutiny review on dementia-friendly communities.
Sports and Leisure needs assessment	The Committee to consider the needs assessment for sports and leisure provision in West Northamptonshire.	To be confirmed	Director of Communities and Opportunities	The Committee has previously identified wider issues relating to sports and leisure provision as a potential topic for an in-depth scrutiny review.	This item was originally scheduled for late-2022 but the time required for the corporate work has since changed and late-2023 is now more likely.

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Sports and leisure provision	Scrutiny of how West Northamptonshire Council works together with other service providers and community groups to provide the best overall offer to residents from all parts of the community.	To be confirmed – early 2022/23 originally suggested	Director of Communities and Opportunities	The Committee to consider setting up a task and finish panel to carry out an in-depth scrutiny review.	The Committee considers that this work could be an example of scrutiny on the wider theme of the community impact of Council services: looking at how the Council identifies needs, other support available in the community that helps to meet those needs, and therefore how the Council can focus resources to have the most impact.
Provision of housing support for refugees	The Committee to consider an update on the provision of housing support for people coming into West Northamptonshire as refugees.	To be confirmed	Assistant Director Housing and Communities	No	The Committee agreed at its meeting on 25 October 2022 that it should seek to maintain oversight of this issue.
Integrated Care System / Integrated Care across Northamptonshire (iCAN)	The Committee to receive an overview of the aims of the Northamptonshire ICS and iCAN, and plans for implementation.	20 July 2021	Executive Director Adults, Communities and Wellbeing	No	The Northamptonshire Integrated Care System is likely to be a continuing area for scrutiny in future.
Residential and nursing care for older people	The Committee to receive an overview of current provision and planning towards meeting future needs.	20 July 2021	Executive Director Adults, Communities and Wellbeing	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
West Northamptonshire Anti-Poverty Strategy	The Committee to receive an update on progress with the development of the Strategy.	21 September 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
Northamptonshire children's services performance	The Committee to receive an update on the Ofsted monitoring visit in July 2021 that will focus on children with child protection plans and with children in need plans.	21 September 2021	Director of Children's Services Chief Executive, Children's Trust	No	
Residential and nursing care for older people	The Committee to scrutinise trends relating to performance and capacity of current care homes.	16 November 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
Adult Social Care transformation	The Committee to scrutinise outcomes from the implementation of the Adult Social Care Target Operating Model (TOM)	16 November 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
Northamptonshire children's services performance	The Committee to receive an update covering the following matters: <ul style="list-style-type: none"> • Additional measures to further improve recruitment and retention of social workers • Achieving consistently good quality practice for all children, supported by full implementation of the practice model Outcomes of the Ofsted monitoring visit due to take place in November 2021.	25 January 2022	Director of Children's Services Cabinet Member for Children, Families and Education Chief Executive, Children's Trust	No	
School improvement	The Committee to receive an overview of activity by West Northamptonshire Council to support school improvement.	25 January 2022	Director of Children's Services Cabinet Member for Children, Families and Education	No	
Special educational needs and disability (SEND) support and alternative provision	The Committee to receive an overview of SEND support and alternative provision (education outside school arranged by the local authority or schools) in West Northamptonshire.	25 January 2022	Director of Children's Services Cabinet Member for Children, Families and Education	No	
Healthwatch function	The Committee to receive a briefing paper giving an overview of the Healthwatch function in Northamptonshire.	25 January 2022	NA	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
West Northamptonshire Anti-Poverty Strategy	The Committee to receive an update on progress with the adoption and implementation of the Strategy.	1 March 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
West Northamptonshire Council Housing Strategy	The Committee to provide scrutiny input in the developing Housing Strategy.	1 March 2022 – The Committee to hold a separate workshop-style session following its formal meeting.	Assistant Director Housing and Communities	No	
Northamptonshire children’s services performance	The Committee to receive an update on performance against key targets and the continuing development of children’s services.	21 June 2022	Chief Executive, Children’s Trust	No	The Committee has also identified the way in which children’s services contributes with other services to dealing with cross-cutting issues as a potential future topic for scrutiny.
Overview and Scrutiny Annual Report 2021/22	The Committee to consider the Annual Report on its activity in 2021/22, for submission to Full Council.	21 June 2022	NA	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Task and Finish Panel	Comments
West Northamptonshire Council Housing Strategy – outcomes from public consultation	The Committee to consider the outcomes of public consultation on the proposed Strategy.	9 August 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Housing, Culture and Leisure	A workshop style remote meeting will be used.	The Co-ordinating Overview and Scrutiny Group considered potential cross-cutting scrutiny topics on 22 March 2022. It agreed that scrutiny of the Housing Strategy should be open to members of all three Overview and Scrutiny committees.
West Northamptonshire Council Housing Strategy – draft Strategy	The Committee to carry out pre-decision scrutiny of the full draft Strategy.	9 August 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Housing, Culture and Leisure	A workshop style remote meeting will be used.	The Co-ordinating Overview and Scrutiny Group considered potential cross-cutting scrutiny topics on 22 March 2022. It agreed that scrutiny of the Housing Strategy should be open to members of all three Overview and Scrutiny committees.
Adult Social Care social worker recruitment and retention	The Committee to scrutinise the latest position, focussing on posts supporting the delivery of statutory social care services.	25 October 2022	Assistant Director Safeguarding and Wellbeing Assistant Director Commissioning and Performance	No	
Housing Solutions Transformation Plan	The Committee to consider an overview of the transformation plan for the Housing Solutions function	25 October 2022	Assistant Director Housing and Communities	No	

People Overview and Scrutiny Committee meeting dates in 2022/23

21 June 2022	8 December 2022
15 September 2022 [NOT HELD]	21 February 2023
25 October 2022	24 April 2023
21 November 2022	